ARTICLE 5. ORGANIZATIONAL STRUCTURE

C. The Advisory Council acts on behalf of the membership and is responsible for:

1. Establishing, safeguarding and advancing OLLI’s mission, vision and values.
2. Reviewing and monitoring OLLI’s financial position.
3. Advancing OLLI’s goals.
4. Advising and supporting the OLLI coordinator.

ARTICLE 6. ADVISORY COUNCIL

The Advisory Council works collaboratively with the OLLI coordinator and recommends actions regarding programs, budget, fee structure, recruiting and program sustainability. It is composed of officers, elected Advisory Council representatives, standing committee chairs/co-chairs and the OLLI coordinator.

A. Responsibilities include the following:

1. Be a current member of OLLI.
2. Attend and participate in all regular and special council meetings.
3. Be knowledgeable about current programs and activities.
4. Participate in and promote OLLI programs and activities.
5. Share one’s resources and talents with the organization.
6. Collaborate with the OLLI coordinator in developing appropriate policies, procedures and guidelines.
7. Represent the OLLI membership, encouraging their participation, responding to their needs and advocating on their behalf.
8. Perform other duties as needed.

B. Composition and Terms of Office.

1. Officers. Advisory Council officers include the chair, vice chair, secretary, treasurer and immediate past chair. The chair, vice chair, secretary and treasurer are elected to one-year terms. The chair automatically succeeds to the past chair position. (See Article 10.B.)

2. Advisory Council Representatives. The membership elects six Advisory Council representatives. Two representatives are elected each year to a three-year term. Advisory Council representatives may be elected to a second three-year term. (See Article 10.A.)

3. Standing Committee Chairs/Co-Chairs.

   a. In consultation with the OLLI coordinator, the Advisory Council chair
annually appoints the chairs/co-chairs of the following standing committees: Curriculum, Diversity, Events, Marketing, Membership, Resource Development, Special Events Art, and Travel and/or other committees approved by the Advisory Council. Chairs/co-chairs may be reappointed to one-year terms indefinitely.

b. Standing committee chair/co-chair appointments are communicated to the Advisory Council at its August meeting.

4. The OLLI Coordinator. The OLLI coordinator serves on the Advisory Council as an ex-officio, non-voting member.

C. Voting. The officers, representatives and chairs/co-chairs of standing committees are voting members of the Advisory Council. Each council member is entitled to one vote; individuals co-chairing a committee each have one vote.

D. Quorum. A quorum consists of a majority of the current voting Advisory Council members and is required to conduct business.

E. Council Action Without Meeting. The Advisory Council chair may ask the Advisory Council to take action by electronic voting in cases of time-sensitive or emergency circumstances. In such cases, a majority vote of the Advisory Council is required to approve an action. The vote and resulting action taken will be submitted for ratification at the next Advisory Council meeting.

F. Attendance. Members of the Advisory Council are expected to attend the annual retreat and all Advisory Council meetings. However, members may participate in meetings from a distance using communication technology so long as all those participating in the meeting can hear one another.

G. Vacancies. The Advisory Council chair may appoint OLLI members to fill officer, Advisory Council representative and committee chair vacancies. These appointments will expire at the completion of the vacated terms.

ARTICLE 10. ELECTIONS OF ADVISORY COUNCIL REPRESENTATIVES AND OFFICERS

A. The OLLI membership elects Advisory Council representatives. (See Article 6.)

1. The Nominating Committee presents a slate of candidates for the Advisory Council representative positions with at least two candidates for each open position selected from the OLLI membership at the Advisory Council’s regular April meeting.

2. The Nominating Committee and OLLI staff conduct the elections for representative positions in May, following procedures on file in the OLLI office.

3. The Nominating Committee chair notifies all candidates of the results of the election prior to the June announcement to the OLLI membership.